

**FAMILY SERVICES À LA FAMILLE OTTAWA**

FINANCIAL STATEMENTS

MARCH 31, 2022

## FAMILY SERVICES À LA FAMILLE OTTAWA

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## INDEPENDENT AUDITOR'S REPORT

To the Members of  
Family Services à la Famille Ottawa

### Report on the Audit of the Financial Statements

#### *Opinion*

We have audited the financial statements of Family Services à la Famille Ottawa (the Organization), which comprise the statement of financial position as at March 31, 2022, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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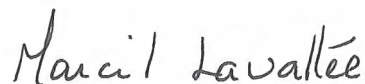
As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

#### **Report on Other Legal and Regulatory Requirements**

As required by the Ontario Not-for-Profit Corporations Act, 2010, we report that, in our opinion, Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.



Chartered Professional Accountants, Licensed Public Accountants

Ottawa, Ontario  
August 18, 2022

# FAMILY SERVICES À LA FAMILLE OTTAWA

## STATEMENT OF OPERATIONS

FOR THE YEAR ENDED MARCH 31, 2022

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	Budget	2022	2021
<b>REVENUES</b>			
Grants and contributions (Schedule A)	\$ 3,590,193	\$ 3,650,438	\$ 4,178,244
Employee Assistance Program	644,635	644,658	628,566
Program service fees	118,300	140,904	84,339
Donations	75,000	55,400	72,769
Fundraising	29,750	36,746	21,047
Consulting fees	29,400	28,000	29,400
Other	-	27,328	873
Interest	2,000	726	3,314
	<b>4,489,278</b>	<b>4,584,200</b>	<b>5,018,552</b>
<b>EXPENSES</b>			
Salaries and benefits (Schedule B)	3,201,673	2,962,686	3,391,931
Office and general (Schedule C)	594,162	818,288	753,073
Partner agency payouts (Schedule D)	455,811	639,913	450,953
Occupancy allocation and space rental	177,722	172,069	172,012
	<b>4,429,368</b>	<b>4,592,956</b>	<b>4,767,969</b>
<b>EXCESS OF REVENUES OVER EXPENSES BEFORE AMORTIZATION AND OTHER ELEMENTS</b>			
	<b>59,910</b>	<b>(8,756)</b>	<b>250,583</b>
Adjustment of fair market value - Community Foundation of Ottawa (Note 6)	-	16,365	-
Share of net revenue - 1 Community Place (Note 5)	-	15,486	19,211
Amortization of deferred contributions related to capital assets	6,191	6,191	8,844
Amortization of capital assets	(29,011)	(22,680)	(33,556)
	<b>(22,820)</b>	<b>15,362</b>	<b>(5,501)</b>
<b>EXCESS OF REVENUES OVER EXPENSES</b>			
	<b>\$ 37,090</b>	<b>\$ 6,606</b>	<b>\$ 245,082</b>

**FAMILY SERVICES À LA FAMILLE OTTAWA**

**STATEMENT OF CHANGES IN NET ASSETS**

**FOR THE YEAR ENDED MARCH 31, 2022**

	Unrestricted	Invested in capital assets	Internally restricted (Note 12)	Externally restricted at the Community Foundation of Ottawa (Note 6)	2022 Total	2021 Total
<b>BALANCE, BEGINNING OF YEAR</b>	\$ 268,665	\$ 57,800	\$ 724,048	\$ 161,757	\$ 1,212,270	\$ 967,188
Excess of revenues over expenses	6,729	(16,488)	-	16,365	6,606	245,082
Interfund transfer (Note 12)	(268,665)	-	268,665	-	-	-
<b>BALANCE, END OF YEAR</b>	\$ 6,729	\$ 41,312	\$ 992,713	\$ 178,122	\$ 1,218,876	\$ 1,212,270

# FAMILY SERVICES À LA FAMILLE OTTAWA


## STATEMENT OF FINANCIAL POSITION


MARCH 31, 2022

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	2022	2021
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash	\$ 316,799	\$ 529,147
Accounts receivable (Note 4)	279,042	196,611
Grants and contributions receivable	-	78,326
Prepaid expenses	51,117	41,029
	<b>646,958</b>	<b>845,113</b>
<b>INVESTMENT IN 1 COMMUNITY PLACE</b> (Note 5)	<b>652,974</b>	<b>637,488</b>
<b>OTHER INVESTMENTS</b>	<b>376,820</b>	<b>172,832</b>
<b>INVESTMENT IN COMMUNITY FOUNDATION OF OTTAWA</b> (Note 6)	<b>178,122</b>	<b>161,757</b>
<b>CAPITAL ASSETS</b> (Note 7)	<b>55,758</b>	<b>78,438</b>
	<b>1,263,674</b>	<b>1,050,515</b>
	<b>\$ 1,910,632</b>	<b>\$ 1,895,628</b>
<b>LIABILITIES</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued liabilities (Note 9)	\$ 509,872	\$ 462,864
Deferred revenue	56,200	159,804
Deferred grants and contributions (Note 10)	111,238	40,052
	<b>677,310</b>	<b>662,720</b>
<b>DEFERRED GRANTS AND CONTRIBUTIONS RELATED TO CAPITAL ASSETS</b> (Note 11)	<b>14,446</b>	<b>20,638</b>
	<b>691,756</b>	<b>683,358</b>
<b>NET ASSETS</b>		
Unrestricted	6,729	268,665
Invested in capital assets	41,312	57,800
Internally restricted (Note 12)	992,713	724,048
Externally restricted at the Community Foundation of Ottawa (Note 6)	178,122	161,757
	<b>1,218,876</b>	<b>1,212,270</b>
	<b>\$ 1,910,632</b>	<b>\$ 1,895,628</b>

ON BEHALF OF THE BOARD

 Director

 Director

# FAMILY SERVICES À LA FAMILLE OTTAWA

## STATEMENT OF CASH FLOWS FOR THE YEAR ENDED MARCH 31, 2022

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	2022	2021
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	\$ 6,606	\$ 245,082
<b>Adjustments for:</b>		
Amortization of capital assets	22,680	33,556
Amortization of deferred contributions related to capital assets	(6,192)	(8,844)
	23,094	269,794
<b>Net change in non-cash items related to operating activities:</b>		
Accounts receivable	(82,431)	77,458
Grants and contributions receivable	78,326	8,282
Prepaid expenses	(10,088)	(6,395)
Accounts payable and accrued liabilities	47,008	(106,814)
Deferred grants and contributions	71,186	(31,586)
Deferred revenue	(103,604)	96,596
	397	37,541
	23,491	307,335
<b>INVESTING ACTIVITIES</b>		
Net change in other investments	(203,988)	199,948
Net change in investment in 1 Community Place	(15,486)	(19,211)
Net change in Community Foundation of Ottawa	(16,365)	(1,129)
	(235,839)	179,608
<b>INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>(212,348)</b>	<b>486,943</b>
<b>CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR</b>	<b>529,147</b>	<b>42,204</b>
<b>CASH AND CASH EQUIVALENTS, END OF YEAR</b>	<b>\$ 316,799</b>	<b>\$ 529,147</b>

Cash and cash equivalents consist of cash.



# FAMILY SERVICES À LA FAMILLE OTTAWA

## NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

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### 1. STATUTE AND NATURE OF OPERATIONS

Family Services à la famille Ottawa (FSFO) is incorporated under the Ontario Not-for-Profit Corporations Act, 2010. The Organization provides counselling, education and advocacy services to individuals and families in distress or at risk in order to help them to attain greater health and well-being, improve their coping skills, and achieve their potential.

The Organization is a registered charity under the Income Tax Act and as such, is exempt from income tax.

### 2. SIGNIFICANT ACCOUNTING POLICIES

The Organization applies the Canadian accounting standards for not-for-profit organizations.

#### Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the amounts recognized as revenues and expenses for the periods covered. Actual results may differ from these estimates.

#### Contribution receivable

A contribution receivable is recognized as an asset when the amount to be received can be reasonably estimated and ultimate collection is reasonably assured.

#### Revenue recognition

The Organization follows the deferral method of accounting for grants and contributions. Under this method, grants and contributions restricted for future period expenses are deferred and are recognized as revenue in the year in which the related expense incurred and when the amount can be reasonably estimated and the collection is reasonably assured.

Grants and contributions received specifically for capital acquisition are amortized at the same rate as the related capital assets.

Revenue from the employee assistance program as well as consulting fees are recognized when the service is rendered, the amount is determinable and collection is reasonably assured.

Revenue from general donations, fundraising and program service fees are recognized upon receipt of the funds.

Revenue from other sources are recognized in the period to which they relate.

# FAMILY SERVICES À LA FAMILLE OTTAWA

## NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

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### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Contributed services

The work of the Organization is dependent on the voluntary service of many members. Because of the inherent difficulty in compiling these hours and determining their fair value, contributed services are not recognized in these financial statements.

#### Cash and cash equivalents

The Organization's policy is to present bank balances, including bank indebtedness with balances that can fluctuate from being positive to overdrawn, under cash and cash equivalents.

#### Capital assets

Capital assets are accounted for at cost. Amortization is calculated on their respective estimated useful life using the following methods, annual rates and periods:

	Methods	Rates or period
Furniture and equipment	Diminishing balance	20%
Computer equipment	Diminishing balance	30%
Leasehold improvements	Straight-line	3 years

#### Write-down of capital assets

When a capital asset no longer contributes to the Organization's ability to provide services, its carrying amount is written down to residual value, if any. The excess of its net carrying amount over any residual value is recognized as an expense in the statement of operations.

#### Financial instruments

##### *Initial measurement*

The Organization initially measures its financial assets and liabilities originated or exchanged in arm's length transactions at fair value. Financial assets and liabilities originated or exchanged in related party transactions, except for those that involve parties whose sole relationship with the Organization is in the capacity of management, are initially measured at cost.

##### *Subsequent measurement*

The Organization subsequently measures all its financial assets and liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in operations in the period incurred.

# FAMILY SERVICES À LA FAMILLE OTTAWA

## NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

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### 2. SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Financial instruments (continued)

Financial assets measured at amortized cost include cash, accounts receivable and grants and contributions receivable.

Financial assets measured at fair value include other investments in Community Foundation of Ottawa.

#### *Transaction costs*

Transaction costs attributable to financial instruments subsequently measured at fair value and to those originated or exchanged in a related party transaction are recognized in operations in the period incurred. Transaction costs related to financial instruments originated or exchanged in an arm's length transaction that are subsequently measured at cost or amortized cost are recognized in the original cost of the instrument. When the instrument is measured at amortized cost, transaction costs are recognized in operations over the life of the instrument using the straight-line method.

#### *Impairment*

For financial assets measured at cost or amortized cost, the Organization determines whether there are indications of possible impairment. When there are, and the Organization determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in operations. If the indicators of impairment have decreased or no longer exist, the previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in operations.

### 3. BUDGET

The budget figures as presented for comparison purposes are unaudited and are those as approved by the Board of Directors.

### 4. ACCOUNTS RECEIVABLE

	2022		2021
Trade accounts	\$ 228,604	\$	131,007
Harmonized sales tax receivable	50,438		65,604
	\$ 279,042	\$	196,611

# FAMILY SERVICES À LA FAMILLE OTTAWA

## NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

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### 5. INVESTMENT IN 1 COMMUNITY PLACE

In 2000, the Organization entered into a co-tenancy agreement with two other social service agencies and acquired a property known as 1 Community Place. The Organization has a 48.76% equity interest in the property and is presently liable for 52.05% of the debt financing.

The Organization follows the equity method of accounting for its interest in 1 Community Place so that the proportionate share of operating profits or losses is reflected (48.76%). Since formation of the co-tenancy, additions have been made to the capital assets paid by disproportionate contributions from the co-tenancy members that created changes to the Organization's proportional share of the capital assets (2022: 48.35%). Since the formation of the co-tenancy, one of the co-tenants paid down its principal owed on the mortgage. As a result, this created changes to the Organizations' proportional share of the long-term debt (2022: 52.05%). The 1 Community Place co-tenancy also has a March 31 year-end. Its financial position and results of operations to March 31, 2022 and Family Services proportionate share are summarized as follows:

	1 Community Place	Family Services %
<b>ASSETS</b>		
Cash	\$ 359,744	\$ 175,411
Accounts receivable	10,184	4,966
Prepaid expenses	134,935	65,794
Capital assets	969,629	449,410
	1,474,492	695,581
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	32,768	15,978
Long-term debt	54,614	26,630
	87,382	42,608
<b>NET ASSETS</b>	<b>\$ 1,387,110</b>	<b>\$ 652,973</b>
<b>REVENUES AND EXPENSES</b>		
Revenues	\$ 415,353	\$ 202,526
Expenses	383,259	186,877
Income before interest and bank charges	32,094	15,649
Interest and bank charges	(313)	(163)
<b>EXCESS OF REVENUES OVER EXPENSES</b>	<b>\$ 31,781</b>	<b>\$ 15,486</b>

# FAMILY SERVICES À LA FAMILLE OTTAWA

## NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

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### 6. INVESTMENT IN COMMUNITY FOUNDATION OF OTTAWA

The Organization has received donations that specified that the funds be held as an endowment. The money has been placed with the Community Foundation of Ottawa where it is invested.

The Organization is the beneficiary of a designated fund at the Community Foundation of Ottawa. Pursuant to the terms of the agreement establishing this fund, contributions to the Community Foundation of Ottawa are held in a separate fund designated for the benefit of the Organization. In accordance with its spending policy, the Foundation makes distributions from the fund to the Organization.

### 7. CAPITAL ASSETS

			2022		2021	
	Cost	Accumulated amortization	Net book value	Net book value		
Furniture and equipment	\$ 165,992	\$ 133,730	\$ 32,262	\$ 40,328		
Computer equipment	178,262	154,766	23,496	33,565		
Leasehold improvements	27,270	27,270	-	4,545		
	\$ 371,524	\$ 315,766	\$ 55,758	\$ 78,438		

### 8. BANK LOAN

The Organization has an authorized line of credit of \$150,000, at prime lending rate plus 2.75%. This line of credit is secured by a general security agreement over all assets of the Organization.

As at March 31, 2022, the line of credit was unused.

### 9. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2022		2021	
Trade accounts and accrued liabilities	\$ 473,271	\$ 352,415		
Government remittances	36,601	42,905		
Due to funders	-	67,544		
	\$ 509,872	\$ 462,864		

# FAMILY SERVICES À LA FAMILLE OTTAWA

## NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

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### 10. DEFERRED GRANTS AND CONTRIBUTIONS

Deferred grants and contributions represent restricted funding that is related to the subsequent year.

Variations in deferred grants and contributions are as follow:

	2022	2021
Balance, beginning of year	\$ 40,052	\$ 71,638
Plus: Amount granted during the year	3,721,625	4,146,658
Less: Amount recognized as revenue in the year	(3,650,439)	(4,178,244)
Balance, end of year	\$ 111,238	\$ 40,052

### 11. DEFERRED GRANTS AND CONTRIBUTIONS RELATED TO CAPITAL ASSETS

The deferred grants and contributions related to capital assets represent funding received specifically to purchase capital assets, which are recognized in the statement of operations on the same basis as the related capital asset depreciation. The change in the balance during the current year are as follows:

	2022	2021
Balance, beginning of year	\$ 20,638	\$ 29,482
Less: Amount recognized as revenue in the year	(6,192)	(8,844)
Balance, end of year	\$ 14,446	\$ 20,638

# FAMILY SERVICES À LA FAMILLE OTTAWA

## NOTES TO THE FINANCIAL STATEMENTS

MARCH 31, 2022

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### 12. INTERNALLY RESTRICTED NET ASSETS

	2022	2021
Trudi LeCaine Fund	\$ -	\$ 14,519
Building Fund	-	778,178
Counselling Program Development Fund	-	14,807
Program Development Fund	-	(83,456)
Operating Reserve	114,535	-
1CP Capital Reserve	778,178	-
Program Reserve	100,000	-
	\$ 992,713	\$ 724,048

During the year, the Organization reviewed the nature and composition of its internally restricted funds. The nature and objective of the updated funds are described below. During the year, the Board of directors approved the transfer of a total amount of \$268,665 from the unrestricted net assets to the internally restricted funds.

#### Operating Reserve

The Board created this fund in order to build and maintain a sufficient level of unrestricted net assets to support the organizations day to day operations in the event of unforeseen financial shortfalls.

#### 1CP Capital Reserve

The Board created this fund in order to support FSO's share of 1CP physical asset management needs including capital building, major facility maintenance and capital equipment expenses.

#### Program Reserve

The Board created this fund for a new or existing program or as seed money to pursue new opportunities.

### 13. RELATED PARTY TRANSACTIONS

Occupancy and debt servicing costs of \$172,069 have been paid to 1 Community Place for Family Services' pro-rata share of these costs (2021: \$191,223).

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

**14. FINANCIAL INSTRUMENTS**

**Credit risk**

Credit risk is the risk that one party to a financial asset will cause a financial loss for the Organization by failing to discharge an obligation. The Organization's credit risk is mainly related to accounts receivable.

The Organization provides credit to its clients in the normal course of its operations. It carries out, on a continuing basis, credit checks on its clients and maintains provisions for contingent credit losses which, once they materialize, are consistent with management's forecasts.

**15. ECONOMIC DEPENDENCE**

The Organization is significantly dependent on the Ministry of Children, Community and Social Services and on the Ministry of Health for its funding. The economic dependence results from the fact that the viability of the Organization would be affected by the loss of this funding.

**16. CONTINGENCIES**

**Other indemnification agreements**

In the normal course of operations, the Organization signs agreements whereby funds are provided for the execution of projects which are subject to restrictions as to the use of the funds. The sponsors of these projects can execute an audit of the financial records of the Organization to ensure compliance with the project requirements. In the event that amounts to be reimbursed to the sponsor of a project are identified, the necessary adjustments will be recognized in the year they are identified.

**17. COMPARATIVE FIGURES**

Certain figures for 2021 have been reclassified to conform to the presentation adopted in 2022.



# FAMILY SERVICES À LA FAMILLE OTTAWA

## ADDITIONAL INFORMATION

FOR THE YEAR ENDED MARCH 31, 2022

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	Budget	2022	2021
<b>SCHEDULE A - GRANTS AND CONTRIBUTIONS</b>			
Ministry of Children, Community and Social Services	\$ 1,067,006	\$ 1,067,016	\$ 1,070,060
Ministry of Health	858,008	858,008	850,934
City of Ottawa	317,258	329,039	316,242
Ontario Trillium Foundation	418,077	310,342	-
Ministry of Health (CBT through ROH)	142,024	281,056	695,939
United Way	188,413	216,029	188,413
Ministry of the Attorney General	178,737	178,737	212,859
Ministry of Health (WIC through JFS)	114,686	109,824	114,686
Province of Ontario Equity Proxy	79,395	79,395	79,935
City of Ottawa - Covid 19	37,465	74,167	127,000
Canadian Women's Foundation	69,500	69,500	-
Canada Emergency Wage Subsidy	48,500	44,487	371,996
Telus	25,000	13,990	-
Happy Roots	-	10,000	-
Other grants and contributions	22,124	7,264	-
Bell Let's Talk	24,000	1,584	-
United Way - Covid 19	-	-	27,384
Other grants and contributions - Covid 19	-	-	122,796
	\$ 3,590,193	\$ 3,650,438	\$ 4,178,244

## SCHEDULE B - SALARIES AND BENEFITS

Union salaries	\$ 1,622,550	\$ 1,188,958	\$ 1,629,617
Non-union salaries	892,516	918,895	818,278
Benefits	480,937	519,810	529,806
Casual salaries	205,670	329,343	259,634
Contracted Workers	-	5,680	12,470
Covid special expenses	-	-	142,126
	\$ 3,201,673	\$ 2,962,686	\$ 3,391,931

# FAMILY SERVICES À LA FAMILLE OTTAWA

## ADDITIONAL INFORMATION

FOR THE YEAR ENDED MARCH 31, 2022

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	Budget	2022	2021
<b>SCHEDULE C - OFFICE AND GENERAL</b>			
Other professional fees	\$ 288,559	\$ 489,003	\$ 384,997
Software and licenses	81,141	74,440	10,214
Supplies - office	29,023	52,227	15,441
Professional liability insurance	37,846	40,449	35,136
Supplies - program	41,580	33,198	143,210
Recruiting fees	-	31,960	45,356
Organization dues	26,500	29,789	30,078
Telephone	14,475	22,176	22,557
Audit	14,600	9,874	29,767
Maintenance and repairs	15,000	7,810	16,558
Miscellaneous	6,382	7,166	11,800
Fundraising	-	6,042	1,247
Staff development	15,128	5,590	-
Equipment rentals	7,950	5,489	4,422
Travel	8,093	1,167	486
Postage	3,700	1,098	1,504
Conferences	4,185	810	300
	\$ 594,162	\$ 818,288	\$ 753,073

## SCHEDULE D - PARTNER AGENCY PAYOUTS

Payout to partner agencies	\$ -	\$ 419,938	\$ 303,358
Employee Assistance Program Payout	428,811	190,137	147,595
After hours service expense	27,000	29,838	-
	\$ 455,811	\$ 639,913	\$ 450,953